

**RAJENDRA MANE COLLEGE OF  
ENGINEERING AND  
TECHNOLOGY, AMBAV  
(DEVBUKH)**



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**EXAMINATION RULES  
AND  
REGULATIONS**

## **ORDINANCE RELATED TO ATTENDANCE OF LEARNER (O. 6086)**

Every learner shall ordinarily be allowed to keep term for the given semester in a program of his enrollment, only if he/she fulfills at least 75% of the attendance taken as an average of the total number of lectures, practical's, tutorials etc. where in short and / or long excursion/field visit/study tour organized by the college and supervised by the teachers as envisaged in the syllabus shall be credited to his attendance for the total number of periods which are otherwise delivered on the material days.

Further it is mandatory for every learner to have minimum 50% attendance for each course & average attendance has to be 75%.

## **ORDINANCES RELATED TO EXAMINATION:**

**O.6246:** Internal Assessment, End semester examination, practical and / or oral will be considered as separate Head of passing prescribed in the scheme of instruction and examinations. Term work is not separate Head of passing; however a learner is eligible to appear for any form of examination only after satisfactorily completion of Term work in all course of a particular semester as per scheme of instructions and examinations.

**O.6253:** To pass in the individual course of semester I to VIII examinations of first to final year of engineering, a learner must obtain a minimum of **40%** of the Maximum marks. The minimum of 40% of the full marks must be obtain in the Internal assessment, End semester examination, practical & oral examination separately in each course as applicable.

## **OR**

A learner also declared pass in individual course even if she/he fails in **Internal Assessment** but secures **more than 50% in total (Internal Assessment + End semester examination)** in that course.

**O.6255:** Credit (C) for a course is dependent on the number of hours of instruction per week in that course, and is obtained by using a multiplier of one (1) for lecture and tutorial hours, and multiplier of half (1/2) for laboratory hours. The minimum credit required for award of a B.E. degree is **180**.

**O.6256:** Rating of learner's performance in a theory course should be done by using various mode of assessment, which mainly include Internal Assessment & End semester examination. Relative weightage for Internal Assessment is typically 20%. This will consist of two class tests.

The relative weightage for end semester examination is 80% and will be held as per the university schedule. The end semester examination is mandatory.

**0.6257:** A learner is awarded a letter grade in every course, based on the combined performance in all assessment in a particular semester as per scheme of instructions and examinations of the respective program. These letter grades not only indicate a qualitative assessment of the learner's performance but also carry a quantitative (numeric) equivalent called the grade point.

The letter grades and their equivalent grade point applicable for undergraduate program are as below:

Percentage of Marks Obtained	Letter Grade	Grade Point	Performance
80.00 & above	O	10	Outstanding
75.00-79.99	A	9	Excellent
70.00-74.99	B	8	Very Good
60.00-69.99	C	7	Good
50.00-59.99	D	6	Fair
45.00-49.99	E	5	Average
40.00-44.99	P	4	Pass
Less than 40.00	F	0	Fail

**0.6258:** The grade for theory course can be awarded only after successfully completion of both Internal Assessment & End semester examination of the respective course as per scheme of instruction and examinations of the respective program.

**0.6260:** The performance of learner in a semester is indicated by a number called Semester Grade Performance Index (SGPI). The SGPI is weighted average of the grade point obtained in the entire course by the learner during the semester.

For example, if a learner passes five courses (Theory/labs./projects/seminar etc.) in a semester with credit  $C_1$ ,  $C_2$ ,  $C_3$ ,  $C_4$  and  $C_5$  and learners grade points in these courses are  $G_1$ ,  $G_2$ ,  $G_3$ ,  $G_4$  and  $G_5$  respectively, then learners SGPI is equal to :

$$SGPI = \frac{C_1G_1+C_2G_2+C_3G_3+C_4G_4+C_5G_5}{C_1+C_2+C_3+C_4+C_5}$$

The SGPI is calculated to two decimal places.

**0.6261:** A learner's up to date assessment of the overall performance from the time she/he entered for the programme is obtained by calculating a number called the Cumulative Grade Performance Index (CGPI), in a manner similar to the calculation of SGPI. The CGPI therefore considers all the courses mentioned in the scheme of instruction and examinations, towards the minimum requirement of the degree learner have enrolled for. The CGPI is calculated at the end of every semester up to two decimal places and is indicated in semester grade reports cards.

### **ORDINANCE RELATED TO GRACE MARKS**

**O.5045:** If candidate fails in only one head of passing, having passed in all other heads, his / her deficiency of mark in such head of passing may be condoned by not more than 1% of the aggregate marks of the examination or 10% of the total number of marks of that head of passing in which he/she is falling, whichever is less.

However condonation, whether in one head of passing or aggregate head of passing be restricted to maximum up to 10 marks only.

**O. 229:** Candidates appearing for any of the University examinations conducted on behalf of the University, except those where point system of evaluation is introduced, shall be eligible for the award of maximum 10 grace marks at their option, wherever necessary in addition to the marks secured in each head of passing for participation in any one of the activities mentioned below:

1. Students who have participated in the N.S.S. program and have satisfactorily completed at least 120 hours of social service comprising the time spent in at least 2 types of projects as certified by the principal of their respective college and forwarded by the N.S.S. program co-ordinator.
2. That in case of failure in one or more heads of passing an examination, The benefit of grace marks shall be granted to the extent of 5% of the maximum marks allotted to a subject.
3. That maximum 10 grace marks shall be added to the grand total, however, in the case of credit based grading system (CBGS) the 0.1 will be added in the final grade to the SGPA, even if the benefit is given to students for passing the subjects.

## **ORDINANCE RELATED TO UNFAIR MEANS RESORTED BY THE STUDENT**

**O.5050** If student is found using unfair means during examination, the competent authority has power at any time to inquire and punish the student.

When the examination is conducted by college on behalf of the University, the Principal/Head of the college shall be the competent authority.

When the examination is conducted by University the Board of Examinations shall be the competent authority.

### **PROCEDURE**

The student will be informed about the act of unfair means alleged to have been committed by him/her, and shall ask him/her to show cause as why the charges leveled against him/her should not be held as proved and the punishment stipulated be imposed.

The student may appear before the Inquiry committee on a day, time and place fixed for the meeting, with written reply/explanation/undertaking.

The committee shall submit the report to the concerned competent authority along with the recommendations regarding punishment.

The competent Authority concerned i.e. the board of examination in the case of university examination OR the concerned principal in the case of college examination, after taking into consideration the report of the enquiry committee shall pass such order as it deems fit including granting the student benefit of doubt, issuing warning or exonerating him/her from the charges and shall impose any one or more of the following punishments on the students found guilty of using unfair means:

### **PUNISHMENT:**

- a) Annulment of performance of the student in full or in part in the examination he/she has appeared for.
- b) Debarring student for appearing for any examination of the university or college or Institution for a stipulated period not exceeding five years.
- c) Debarring student from taking admission for any course in the university or college or Institution for a stipulated period not exceeding five years.
- d) Cancellation of the university or college or Institution Scholarships or awards or prize or medal etc. awarded to him/her in that examination.
- e) In addition to the above mentioned punishment, the competent authority may impose a fine on the student declared guilty. If the student concerned fails to pay the fine within a stipulated period, the competent authority may impose on such a student additional punishment/ penalty as it may deem fit.

**RULES & PROCEDURE FOR OBTAINING PHOTOCOPY OF ASSESSED ANSWER BOOK:**

The examiners shall apply for the photocopy to the Principal/ Directors of the respective college /Institution to which the candidate has registered for the said course in the prescribed format along with the nonrefundable fee of Rs.50/-prescribed for the purpose by controller of examinations, as per the procedure & the manner decided by the University, time to time. The examinee belonging to the reserved categories shall be granted 50% concession in the fees.

**RULES & PROCEDURE FOR REVALUATION OF ANSWER BOOK:**

Under these rules the revaluation of answer books shall be permitted in the respect of;

- i) The examinations conducted by the director of the institute of distance education /principal of constituent/ affiliated colleges or directors/ Head of University departments/ Recognized institutions, on behalf of the University.
- ii) The marks awarded to the scripts of practical examination/ session work /project work /dissertation / internal assessment / term work (including theory part) wherever written scripts are available.

All Examinees can apply for the revaluation of the answer books with whatever marks he/she secured and even the ZERO marks.

The Examinees can apply for the revaluation of the his/her answer books of the as many subjects as he /she desires.

## **ORDINANCES RELATED TO ADMISSION TO HIGHER CLASS:**

### **ADMISSION TO SECOND YEAR**

**0.6242:** A learner who has passed semester I & semester II examination of engineering will be permitted to enter upon the program for semester III of second year engineering. However, a learner who has failed in not more than **eight heads** of passing of which not more than **five** shall be in End semester examination of semester I & semester II considered together will also be permitted to enter upon the program for semester III of second year engineering .

### **ADMISSION TO THIRD YEAR**

**0.6243:** A learner who has passed semester I to semester IV examination will be permitted to enter upon the program for semester V of third year engineering. However, a learner who has failed in not more than **eight heads** of passing of which not more than **five** shall be in End semester examination of semester III & semester IV considered together will also be permitted to enter upon the program for semester V of third year engineering provided he/she has passed semester I & semester II examination of first year engineering.

### **ADMISSION TO FINAL YEAR**

**0.6244:** A learner who has passed semester I to semester VI examination will be permitted to enter upon the program for semester VII of final year engineering. However, a learner who has failed in not more than **eight heads** of passing of which not more than **five** shall be in End semester examination of semester V & semester VI considered together will also be permitted to enter upon the program for semester VII of final year engineering provided he/she has passed all examinations up to and including semester IV.

### **CGPI to Percentage Conversion Formula for faculty of Technology:-**

1. For CGPI <07.00,      Percentage =  $7.1 \times \text{CGPI} + 12$

2. For CGPI  $\geq 07$ ,      Percentage =  $7.4 \times \text{CGPI} + 12$

### **ORDINANCES RELATED TO IMPROVEMENT OF CLASS:**

**O.6262:** A learner who has passed the Bachelor of Engineering Degree examination of the university and who wishes to improve their CGPI be permitted to appear again for the same examination with the same course. The learner may appear semester VII and VIII together or separately but all course of semester VII together and all course of semester VIII together without being required to keep any term again.

This provision shall be applicable subsequent to the first passing of the degree examination for not more than three consecutive examination conducted by the university. Marks obtained by the candidate in term work ,internal assessment, practical and oral examination, seminar and project of semester VII and semester VIII shall be carried forward for not more than three consecutive examination.

**O.6263:** A learner who has passed the Bachelor of Engineering Degree examination of the university and who wishes to improve their CGPI at any point of time be permitted to appear again for the existing examination with the available courses at that point of time. The learner may appear semester VII and VIII together or separately but all course of semester VII together and all course of semester VIII together without being required to keep any term again. Marks obtained by the candidate in term work, internal assessment, practical and oral examination, seminar and project of semester VII and semester VIII whichever applicable shall be carried forward.